

正 本

發文方式：紙本傳遞

檔 號：

保存年限：

臺中市政府 公告

發文日期：中華民國109年6月16日

發文字號：府授文秘字第10901424411號

附件：如主旨



主旨：預告修正「臺中市圓滿戶外劇場使用管理辦法第七條、第八條、第十條」草案。

依據：臺中市法規標準自治條例第30條準用第9條第1項規定。

公告事項：

- 一、修正機關：臺中市政府文化局。
- 二、修正依據：臺中市法規標準自治條例第13條。
- 三、修正「臺中市圓滿戶外劇場使用管理辦法第七條、第八條、第十條」草案如附件。本案另載於本府法制局網站（網址：<http://www.legal.taichung.gov.tw/>）-〉臺中市法規資料庫-〉「草案預告」網頁。
- 四、對於公告內容有任何意見或修正建議者，請於本公告刊登公報之次日起7日內陳述意見或洽詢：
 - （一）承辦單位：臺中市政府文化局（秘書室）。
 - （二）地址：臺中市西屯區臺灣大道三段99號惠中樓8樓。
 - （三）電話：04-22289111#26634。
 - （四）傳真：04-23711469。
 - （五）電子郵件：sharon0112@taichung.gov.tw。

市長 盧秀燕

本案依分層負責規定授權主管局(處)長決行

1. The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that proper record-keeping is essential for the integrity of the financial system and for the ability to detect and prevent fraud.

2. The second part of the document outlines the specific requirements for record-keeping, including the need to maintain separate accounts for each transaction and to ensure that all records are properly indexed and filed.

3. The third part of the document discusses the importance of regular audits and reviews of the records. It states that audits should be conducted at least once a year and that the results of the audits should be reported to the appropriate authorities.

4. The fourth part of the document discusses the importance of training and education for all personnel involved in the record-keeping process. It states that all personnel should receive regular training and education to ensure that they are up-to-date on the latest record-keeping practices.

5. The fifth part of the document discusses the importance of maintaining the confidentiality of the records. It states that all records should be kept in a secure location and that access to the records should be restricted to authorized personnel only.

6. The sixth part of the document discusses the importance of maintaining the accuracy of the records. It states that all records should be checked for accuracy and that any errors should be corrected immediately.

7. The seventh part of the document discusses the importance of maintaining the completeness of the records. It states that all records should be complete and that no records should be missing or incomplete.

8. The eighth part of the document discusses the importance of maintaining the consistency of the records. It states that all records should be consistent and that any discrepancies should be investigated and resolved.

9. The ninth part of the document discusses the importance of maintaining the reliability of the records. It states that all records should be reliable and that any doubts about the reliability of the records should be resolved immediately.

10. The tenth part of the document discusses the importance of maintaining the integrity of the records. It states that all records should be intact and that any damage to the records should be reported immediately.